



European Research Council
Established by the European Commission

ERCEA Grant Management Event for Host Institutions

18 -19 March 2024

Warsaw Marriott Hotel

Al. Jerozolimskie 65/79, 00-697 Warsaw

AGENDA – GROUP 1

DAY 1 – 18 March 2024

13:00-14:00	Registration and lunch
14:00-14:45	Proof of Concept projects David KURZ, ERCEA Scientific Department
14:45-15:30	Ethics requirements under ERC grants Abdul THIEME, ERCEA Scientific Department
15:30-15:45	Coffee break
15:45-16:30	Introduction to lump sum Josefina ENFEDAQUE, ERCEA Scientific Department
16:30-17:15	Third parties Rahma EL IDRISSE & Pierre DUBOSC, ERCEA Grant Management Department
17:15-17:30	Conclusions of the event Anita KUCHARSKA, ERCEA Grant Management Department
17:30-19:30	Networking cocktail

DAY 2 – 19 March 2024

08:00 – 08:30	Welcome coffee & networking
08:30 – 09:45	Personnel Costs: Time-Recording Rahma EL IDRISSE & Toni SKEEN, ERCEA Grant Management Department
09:45 - 11:00	Personnel Costs: Calculation and project-based remuneration. Rahma EL IDRISSE & Toni SKEEN, ERCEA Grant Management Department
11:00 - 11:15	Coffee Break
11:15-12:30	Financial Reporting – Process, common errors & best practice Georgiana CASIADI & Nikola LAZINICA, ERCEA Grant Management Department
12:30-13:30	Lunch
13:30 - 14:45	Granting and Amendment Anita KUCHARSKA & Pierre DUBOSC, ERCEA Grant Management Department
14:45 - 15:00	Coffee break
15:00-16:15	Audit – Process, common errors & best practice Rahma EL IDRISSE & Toni SKEEN, ERCEA Grant Management Department
16:15-17:30	Other Direct Costs: Travel, Equipment, Other goods and services Georgiana CASIADI, Nikola LAZINICA & Pierre DUBOSC, ERCEA Grant Management Department

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